Food Security Committee Meeting
Fall 2016: Friday, October 28, 2016
SAC Room 120P: 12:30 – 2:30 PM

I. Lunch: Buenos Aires (Van Nuys)
II. Welcome/Introductions/Check-In
III. Structure of Work Group
   a. Roles and responsibilities
      i. Antonio Sandoval: chair of the Work Group
      ii. Chidera Izuchukwu: maintaining timeliness and efficiency
      iii. Emilio Hernandez: proxy for Antonio in absence
      iv. Tyler Watson: Graduate Student Researcher → evaluations; importance of evaluations, ensuring effectiveness; documentation sent to UCOP/Tim Galarneau
      v. Lila Reyes: special projects
      vi. Presentations: if you have a presentation, go to Russell Castro to check in who
participates; maintain level of consistency and includes diversity of this Work Group

IV. Evaluations
  a. Tyler: more focused on evaluation moving forward to ensure transparency; everyone knows
  b. Food Security Plan 2015-2016 overview
     i. Ours a much more diverse breakdown
     ii. Other campuses putting large chunk on Meal Vouchers
  c. Did the program get implemented? Did that happen?
  d. Will be helpful to have metrics: how many pounds of food, how many students served → demonstrating change over time, bump in utilizing resources
  e. Brief overview of data and evaluation that exists
     i. Café 580 → students served
     ii. Meal Voucher program → students receiving vouchers/how many vouchers given
     iii. Gleaning Program → how many pounds
     iv. Financial Wellness Program → survey of incoming students, percentage of students carrying debt, loan debt
     v. CalFresh → getting students consultations and applying; how many get enrolled
     vi. Ashe Center → screener for students when they come in to help refer them to services
  f. Process Evaluation Survey
i. Produced by Healthy Campus Initiative
ii. Organizers can fill out info on program, how well it worked, lessons learned, how many people invited and attended

  g. Intercept Survey

     i. For people attending events
     ii. Gathers information such as: did event help attendee gain skills? What did you like/dislike
     iii. Can help for future event planning

h. Each of those areas receiving funding, set up a meeting with Tyler Watson→evaluation process

     i. By end of this fiscal year, Work Group should be able to produce evaluation of each area receiving funding

V. Campus Asset Mapping

     a. Different resources, services, classes, and so forth around campus/community
     b. Resources
     c. Events & Programs
     d. Courses
     e. Data & Research
     f. Group members can add to Google Doc; helpful to include things we may not know

     g. Add/need more info→Dialogue dinners, benefit concert

VI. CalFresh Efforts
a. Outreach is expanding this academic year through BRC and having a Masters in Social Work student
b. Jeanne Roe Smith and Savannah Gardner have been leading that effort; Robin Dial serving as the MSW student
c. Long term→sustainable point of contact; if student is eligible, immediately referred to Cal Fresh
d. Other UC campuses→online application, some reason Los Angeles County not a part of that
e. CPO staff will reach out to Savannah to potentially create marketing efforts/flyers/graphics
f. Robin Dial→uclacalfresh@gmail.com
g. Eve Lahijani reserved space on the Hill for them
h. Savannah has done mostly phone and email communication

VII. GFI FAS In-Person Fall 2016 Meeting
a. Emilio Hernandez→really good to see progression of programs from other UCs; clear that UCLA is further ahead; everyone looking to expand Cal Fresh and Food Pantry; Cal Fresh a major point for most UCs; able to hear some new (unpublished) research across the UC system; programming very unique to each campus; UCLA what we don’t have is space
b. Tyler Watson→good to show what UCLA is doing; conference attendees were impressed;
next opportunity for students to get involved at multi-campus level → California Higher Education Food Summit (CHEFS) at CSU Long Beach in late January or early February

c. Suzy Howell → great that it is “Closet”, we are grassroots, making best of what we have

VIII. Fall Harvest Feast
a. November 4 is first planning meeting

IX. Holiday Food Boxes
a. Lila Reyes → giving out food holiday boxes during Thanksgiving and Christmas time; 350 turkeys and 350 hams; prioritizing Thanksgiving
b. Distribution dates: Nov 16 and Nov 17; time not confirmed
c. Boxes will include: ingredients such as instant mashed potatoes; canned vegetables
d. First come first serve basis
e. Facebook and CPO website will have the information
f. Antonio Sandoval → concerns on distribution, are they going to who really needs it
g. Janet Leader → is it already set in stone that Christmas is Ham, just thinking of cultural implications; contacting faculty
h. Antonio Sandoval → we will provide alternatives; also won’t be called Christmas; will be referred to as “End of the Year”

X. Website
a. Meeting next week to discuss interface
b. User-focused, how will make website experience make access to services easier
c. Just applied for domain name:
   foodsecurity.ucla.edu
d. CPO invested in getting incentives to get random students to test website
e. Will be a mobile website as well

XI. Policy
   a. LA Times article
   b. Salaries are not where they should be
   c. Antonio Sandoval will be meeting with Administrative Vice Chancellor Michael Beck to discuss food insecurity with facilities staff
d. 4 key things to be addressed:
   i. Meal Plan holds ➔ letter to Peter Angelis regarding food holds for students who do not pay bills on time; antiquated policy; students are not reimbursed for not eating; conversations needs to be had about policy; meal plan holds exist when students cannot make payment; hold on access to building and dining halls; a lot of students of color struggling the most and default to dropping out
   ii. UCLA Housing/UCLA catering services ➔ incident during GFI Conference with UCLA Catering in particular; proposal ➔ The Green Initiative Fund (TGIF) to buy eco-friendly takeaway boxes offered
to UCLA Catering to box foods; every event should have takeaway boxes

iii. Facilities Management → staff get disciplined for taking leftover food; as a Work Group agree that those policies have no place in a publically funded institution

XII. Announcements/Updates

a. Food Week
   i. Eve Lahijani → Food Demo in Quad teaching students how to use food from Farmers Market; couldn’t give out samples

b. Sunday, October 30 → in university Village, Zombie Apocalypse, how to survive, safety, earthquake safety, “knife skills” how to cut your vegetables

c. CPO Presidential Election Viewing Party—Wilson Plaza, Tuesday, November 8

d. CPO Tailgate—Saturday, November 12

XIII. Conclusion